



## St. Helen Catholic School Family Vacation and Absence Form

As a matter of policy, St. Helen Catholic School discourages parents/guardians from removing their children/wards from classes to attend vacation and/or family trips. The absence from class may affect the student's educational growth. Additionally, it is a policy of the school that should a student be absent for more than nine (9) days in a semester that student will not receive credit for the semester.

However, St. Helen Catholic School also acknowledges that it is the parents'/guardians' right to make decisions regarding the best interest of their children/wards. **Teachers will not develop assignments in advance for students to complete while on vacation.** Therefore, it will be the responsibility of the student(s) and parents/guardians to make arrangements for the makeup of missed assignments, tests, and/or exams.

Failure to make arrangements for assignments, tests, and/or exams will result in a failing grade for these assignments, tests, and/or exams. Similarly, failure to submit this Request for Vacation and Family Trip Absences will result in failing grades for all missed assignments, tests and/or exams.

I/We, \_\_\_\_\_, the parent(s)/guardian(s) of

Student: _____	Grade _____
Student: _____	Grade _____
Student: _____	Grade _____
Student: _____	Grade _____

hereby acknowledge the above-stated policy. We acknowledge that our child/ward and I/we are responsible for arranging with teachers for the make-up of assignments, tests, and/or exams.

The dates our son(s)/daughter(s) will be absent from school are:

From \_\_\_\_\_ to \_\_\_\_\_.

Destination: \_\_\_\_\_

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeroom Teacher Signature and Date

\_\_\_\_\_  
Homeroom Teacher Signature and Date

\_\_\_\_\_  
Homeroom Teacher Signature and Date

\_\_\_\_\_  
Homeroom Teacher Signature and Date