



...educating the  
whole person to see  
with Christ's eyes.

# St. Helen Catholic School Strategic Plan

2023~24 - 2025~26



# St. Helen Catholic School

## Mission, Vision, Philosophy

**Mission Statement:** St. Helen Catholic School is committed to educating the whole person to see with Christ's eyes.

**Vision Statement:** St. Helen Catholic School is a place where God permeates all that we do while we foster joyful disciples who know, love, and serve Christ and one another.

**Philosophy:** St. Helen Catholic School believes that all who minister to our students should work to develop them in Spirit, Mind, and Body by nurturing a commitment to know, love, and serve Christ and one another, by encouraging each child to attain their fullest potential, and by promoting and modeling a positive attitude towards a healthy lifestyle.



# Domain 1

## Catholic Identity

**STANDARD 1:** The Catholic school is a unique environment which has as its primary purpose the continued formation of the Christian person. The mission and beliefs of the school shall reflect the integration of Catholic faith and Gospel values and promote a community of believers and learners. Members of the school are a community and are called to unite in prayer, to proclaim the Gospel message and to serve others.

**BENCHMARK 1.1:** The mission statement describes the purpose of the school, its reason for existence, and is rooted in Catholic faith and Gospel values.

**BENCHMARK 1.2:** The school maintains a relationship with the Pastor, school/parish organizations, and the larger Catholic community in promoting a sense of Catholic identity within the school.

**BENCHMARK 1.3:** The school provides opportunities for prayer, liturgy, spiritual formation, and service.

# Domain 1

## Catholic Identity

C=completed

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
1.2: The school maintains a relationship with the Pastor, school/parish organizations, and the larger Catholic community in promoting a sense of Catholic identity within the school.	*Principal *House Council Faculty Sponsor *Teachers *Staff	*Sort students and staff new to the school *House Council - 8th grade House Representatives begin to set agendas for House meetings * Continue Bead Project <b>Status: C</b>	*Sort students and staff new to the school *House Council - work with House Council Faculty Sponsor to set meeting agendas * Create Bead Boards to hang in each building *Hold a “Bead Bonanza” week each semester <b>Status: C</b>	*ongoing
1.2: The school maintains a relationship with the Pastor, school/parish organizations, and the larger Catholic community in promoting a sense of Catholic identity within the school.	*Pastor *Associate Pastor *Principal	*Pastor and Assoc. Pastor continue classroom & playground visits *Pastor OR Associate Pastor lead Faculty/Staff meetings (2X a year) <b>Status: C</b>	*Pastor and Assoc. Pastor continue classroom & playground visits *Pastor and Principal work to organize a “Bedside Bible” gift from the Pastor to each Student <b>Status: C</b>	*Pastor and Assoc. Pastor continue classroom & playground visits

# Domain 1

## Catholic Identity

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
1.2: The school maintains a relationship with the Pastor, school/parish organizations, and the larger Catholic community in promoting a sense of Catholic identity within the school.	*Pastor *Principal *Liturgist	*Plan and execute school Mass for All Souls' Day with an emphasis on the importance of the celebration <b>Status: C</b>	*Research and implement additional classroom lessons/activities for All Souls' Day to increase impact for student participation and learning (All Souls' Day - Saturday) <b>Status: C</b>	*Research and implement additional classroom lessons/activities for All Souls' Day to increase impact for student participation and learning (All Souls' Day - Sunday)
1.2: The school maintains a relationship with the Pastor, school/parish organizations, and the larger Catholic community in promoting a sense of Catholic identity within the school.	*Parent /Teacher Organization	*Maintain ongoing notifications in school newsletter to encourage Catholic community (monthly spirit nights, quarterly on-campus family events) <b>Status: C</b>	*Maintain ongoing notifications in school newsletter to encourage Catholic community (monthly spirit nights, on-campus family events) <b>Status: C</b>	*ongoing *Add: PTO support of SMART Families Parent/Family Events

# Domain 1

## Catholic Identity

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.	*Pastor *Principal	Offer retreat experience for school staff  Topic: "Living Our Mission" <b>Status: C</b>	*Offer retreat experience for school staff  Topic: "Round Room" <b>Status: C</b>	*Continue all years moving forward - new topic  Topic: "Seven Keys to Life"
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.	*Principal *Middle School Religion Teacher *All Classroom Teachers	*Daily Advent Prayer Service - Lead by 7th grade students in the Church <b>Status: C</b>	*Daily Advent Prayer Service - Lead by 8th grade students in the Church <b>Status: C</b>	*Create and Implement Advent Activities by Level: Primary, Intermediate, Middle School - use Hallow App
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.	*Pastor *Principal *Liturgist *Middle School Religion Teacher	*Eucharistic Adoration & Benediction (5 X a year) - Add Music by Mass Choir - Add Altar Servers - Add Worship Aid <b>Status: C</b>	*Eucharistic Adoration & Benediction (5 X a year) - Mass Choir, Altar Servers, Worship Aid <b>Status: C</b>	*ongoing *Add: Adoration with Eucharistic Procession in September for Feast of the Exaltation of the Holy Cross and Blessing of the School

# Domain 1

## Catholic Identity

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.	*Principal *Teachers Grades 5-8	Retreat opportunities: 5 = Camp Kappe 6 =Day at the Priory 7 = Day of Prayer & Reflection in Nature 8 = Tecaboca <b>Status: C</b>	Retreat opportunities: 5 = Camp Kappe 6 & 7 =Day of Prayer and Reflection at the Priory 8 = Tecaboca <b>Status: C</b>	Retreat opportunities: 5 = Camp Kappe 6 & 7 =Vocations Retreat at the Priory 8 = TBD (Tecaboca closed - research new camp location)
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.		*Re-establish Catholic Identity Committee	*Re-establish Catholic Identity Committee to set Calendar of all spiritual activities for the year (one teacher from each level and principal) <b>Status: C</b>	*Catholic Identity Committee work to set Calendar of all spiritual activities for the year (one teacher from each level and principal) *Review 24.25 year and decide and plan for changes

# Domain 1

## Catholic Identity

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.	*NJHS Faculty Sponsor		*Work with Catholic Charities to plan and execute service projects for Catholic Schools Week <b>Status: C</b>	*ongoing
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.	*Third grade homeroom teacher	*Work with Catholic Charities to plan and execute the Catholic Social Teaching Fair for students in grades 3 - 5 <b>Status: C</b>	*Work with Catholic Charities to plan and execute the Catholic Social Teaching Fair for students in grade 3 <b>Status: C</b>	*ongoing
1.3: The school provides opportunities for prayer, liturgy, spiritual formation, and service.	*Principal *Catholic Identity Committee *All Classroom Teachers			*Create and implement use of NEW Mass Booklet for students in grades 3 - 8



## Domain 2

# Governance, Administration, and Management

**STANDARD 2:** School governance and leadership support an educational program of quality with systematic, legal, and fiscal responsibilities. School governance and leadership effectively plan and monitor school growth and viability in all areas. School governance and leadership support an effective and efficient instructional program.

**BENCHMARK 2.1:** The governance structure, i.e., advisory board, governing council, etc. supports the mission and vision of the school.

**BENCHMARK 2.2:** Code of Canon Law 801 states “ Religious institutes whose proper mission is education, retaining their mission faithfully, are also to strive to devote themselves to Catholic education through their schools, established with the consent of the diocesan bishop.”

**BENCHMARK 2.3:** Rights and responsibilities of the faculty, staff, students and parents/guardians are explicitly defined in regulatory handbooks.

**BENCHMARK 2.4:** The school operates in compliance with applicable federal and state laws and regulations.

**BENCHMARK 2.5:** The school demonstrates long range planning to support the school’s mission and vision.

**BENCHMARK 2.6:** The instructional program and educational facilities are funded to meet the stated goals of the Long Range Strategic Plan.

**BENCHMARK 2.7:** There is a comprehensive plan for institutional advancement.

**BENCHMARK 2.8:** The school is aware of and responds to the changing needs of the community (i.e., demographics, program needs, etc.)

**BENCHMARK 2.9:** School effectiveness is monitored and evaluated by the principal and/or administrative team.

**BENCHMARK 2.10:** The school provides professional development opportunities for faculty and staff.

# Domain 2

## Governance, Administration, and Management

C=completed

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
2.1: The governance structure, i.e., advisory board, governing council, etc. supports the mission and vision of the school.	*School Advisory Board	<p>*SAB committees work:  <b>-Nominations:</b>            *Complete grid assignment about current members - identify areas of expertise needed            *Create Code of Conduct &amp; Agreement document to be signed by members <b>Status: C</b></p> <p><b>-Catholic Mission:</b>            *Roll Rosary/Prayer carline idea to other formats <b>Status: C</b>            *Discuss and gather items for 8th grade "Tecaboca Care Package" <b>Status: C</b>            *Research and provide opportunities for Parent engagement "Tips for Home"</p>	<p>*SAB committees work:  <b>-Nominations:</b>            *Complete grid assignment about current members - identify areas of expertise needed            *Search for an additional parent to balance the Board numbers  <b>Status: C - searched - did not find</b></p> <p><b>-Catholic Mission:</b>            *Pop Up Prayer/Activity initiative for parent community by liturgical season (website &amp; newsletter)  <b>Status: C</b>            *Discuss and gather items for 8th grade "Tecaboca Care Package"  <b>Status: C</b></p>	<p>*SAB committees work:            -Nominations:            -Catholic Mission:            -Finance:</p> <p>Goals to be placed in Strategic Plan after Diocesan SAB workshop</p>

## Domain 2

### Governance, Adminstration, and Management

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
2.1: The governance structure, i.e., advisory board, governing council, etc. supports the mission and vision of the school.	*School Advisory Board	<p>*SAB committees work: -Finance: *finalize a formal timeline and process for audits conducted by SAB <b>Status: C</b> *Explore ways to communicate to the parish the importance of the school and launch a “How You Can Support” initiative *Explore ways SAB finance committee can support and assist the Business Manager <b>Status: C</b></p> <p>-Whole Board: *Create “Did You Know” flyer for parish bulletin and school newsletter about SAB roles and responsibilities <b>Status: C</b> *Explore ways SAB can support and assist the Development Director <b>Status: C</b></p>	<p>*SAB committees work: -Finance: *Explore ways to communicate to the parish the importance of the school and launch a “How You Can Support” initiative OR “Did You Know” initiative *Create SHCS SAB procedural document for new members</p> <p>-Whole Board • Explore ways SAB can support and assist the Development Director <b>Status: C</b></p>	<p>*SAB committees work: -Finance: -Whole Board • Explore ways SAB can support and assist the Development Director</p> <p>Goals to be placed in Strategic Plan after Diocesan SAB workshop</p>

## Domain 2

### Governance, Administration, and Management

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
2.7: There is a comprehensive plan for institutional advancement.	<ul style="list-style-type: none"> <li>*Principal</li> <li>*Development Director</li> <li>*Office Administrator</li> <li>*Technology Coordinatoe</li> </ul>		<ul style="list-style-type: none"> <li>*Evaluate current school website, compare with other schools, research best practices</li> <li>*Work with FACTS to design, populate, and launch NEW shcsliions.org website</li> </ul> <b>Status: C</b>	<ul style="list-style-type: none"> <li>*Create practices for sustainable upkeep of website content</li> </ul>
2.8: The school is aware of and responds to the changing needs of the community (i.e., demographics, program needs, etc.)	<ul style="list-style-type: none"> <li>*Principal</li> <li>*Aministrative Team</li> <li>*Staff</li> <li>*IT Company (Loyal IT)</li> </ul>		<ul style="list-style-type: none"> <li>*Hire new IT Company to assist with management and oversight of all technology needs on campus</li> <li>*Work to establish relationship and responsibilities</li> </ul> <b>Status: C</b>	<ul style="list-style-type: none"> <li>*Review and evaluate existing Technology Plan</li> <li>*Research best practice and draft new policies</li> <li>*Examine draft with Staff and SAB</li> <li>*Incorporate into handbooks and Startegic Plan</li> </ul>

## Domain 2

### Governance, Administration, and Management

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
2.8: The school is aware of and responds to the changing needs of the community (i.e., demographics, program needs, etc.)	<ul style="list-style-type: none"> <li>*Principal</li> <li>*Learning Support Specialist</li> <li>*Instructional Staff</li> </ul>	<ul style="list-style-type: none"> <li>*Principal - Hire for new position on campus - Learning Support Specialist</li> <li>*Principal, Learning Support Specialist, and Instructional Staff work to create LLS job description</li> </ul> <b>Status: C</b>	<ul style="list-style-type: none"> <li>*Evaluate Learning Support Specialists' role and continually adjust for higher degree of effectiveness</li> </ul> <b>Status: C</b>	
2.10: The school provides professional development opportunities for faculty and staff.	<ul style="list-style-type: none"> <li>*Principal</li> <li>*Instructional Staff</li> <li>*Learning Support Specialist</li> </ul>	<ul style="list-style-type: none"> <li>*Peers on the Prowl observations of fellow teachers –shared feedback - discussion of learning</li> </ul> <b>Status: C</b>	<ul style="list-style-type: none"> <li>*Spotlight Observations and Conversations - teachers request assistance in areas of need - principal observes - feedback shared and discussed for plan to move forward</li> </ul> <b>Status: C</b>	<ul style="list-style-type: none"> <li>*Peers on the Prowl</li> <li>*Standard observation cycle - conducted by principal</li> </ul>

# Domain 2

## Governance, Administration, and Management

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
2.10: The school provides professional development opportunities for faculty and staff.	*Principal *Learning Support Specialist	*Provide professional reading resources: Master Teacher PD, Marshall Memo, Today's Catholic Teacher, various titles from ASCD <b>Status: C</b> *Learning Support section in weekly Shout Out! to provide instructional strategy ideas <b>Status: C</b>	*ongoing	
2.10: The school provides professional development opportunities for faculty and staff.	*Principal *Instructional Staff *Technology Coordinator	*Allocate <b>Title II</b> funds for 3 or 4 teachers to submit request for Professional Development of choice <b>Status: C</b> *Professional Development in use of Promethean Boards, Canva, and Securly <b>Status: C</b>	*Staff research various ways to most effectively use Title II funds <b>Status: C</b>	*Allocate <b>Title II</b> funds for 3 or 4 teachers to submit request for Professional Development of choice *FACTS PD: AI Tools for Teachers

# Domain 2

## Governance, Administration, and Management

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
2.10: The school provides professional development opportunities for faculty and staff.	*Principal *All Staff			*SMART Families -Staff Training: Neuroscience -Staff Book Study: <i>The NeuroWhereabouts Guide</i> by Crystal Collier
2.10: The school provides professional development opportunities for faculty and staff.	*Principal *Learning Support Specialist *Language Arts Teachers *Dyslexia Tutor			*Language Arts teacher training for Scientific Spelling Program in Grades 1 - 6



# Domain 3

## Curriculum, Instruction, and Assessment

**STANDARD 3:** The purpose, design, and implementation of the curriculum represent the school's mission. A Catholic atmosphere, which is shared as well as understood by teachers, students, and parents/guardians, permeates all areas of the curriculum. Instructional decisions support the school's academic goals, objectives, and priorities. Evaluation of the curriculum is continuous and responsive to student needs.

**BENCHMARK 3.1:** The curriculum content and instructional program are rooted in Catholic teachings, traditions, and values.

**BENCHMARK 3.2:** Curriculum (objectives to be taught) and instruction (what is actually taught) are explicitly aligned.

**BENCHMARK 3.3:** There is evidence of the use of current technology in the instructional program.

**BENCHMARK 3.4:** Individual student needs are met through programs of instruction.

**BENCHMARK 3.5:** The library provides resource and media support to the school's instructional program.

**BENCHMARK 3.6:** The administrative team and faculty review and analyze student achievement information and test results to plan program effectiveness.

# Domain 3

## Curriculum, Instruction, and Assessment

C=completed

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
<p>3.1 The curriculum content and instructional program are rooted in Catholic teachings, traditions, and values.</p> <p>3.2: Curriculum and instruction are explicitly aligned.</p> <p>3.4 Individual student needs are met through programs of instruction.</p>	<p>*Principal</p> <p>*Learning Support Specialist</p> <p>*Instructional Staff</p> <p>*Office Administrator</p> <p>*Business Manager</p>	<p>*Order samples from three different publishers for <b>Science</b></p> <p>*Preview ALL titles</p> <p>*Discuss in teams and across teams (Primary, Intermediate, Middle School)</p> <p>*Make decisions for all three levels</p> <p>*Purchase new textbooks</p> <p><b>Status: C</b></p>	<p>*Implement use of NEW <b>Science</b></p> <p>- Instructional Staff discuss and decide based on course assignments</p> <p><b>Status: C</b></p> <p><b>**Order samples from three different publishers for Social Studies</b></p> <p>*Preview ALL titles</p> <p>*Discuss in teams and across teams (Primary, Intermediate, Middle School)</p> <p>*Make decisions for all three levels</p> <p>*Purchase new textbooks</p> <p><b>Status: Social Studies materials not available - on hold for indefinite time period</b></p>	<p>*Order samples from three different publishers for <b>Math</b></p> <p>*Preview ALL titles</p> <p>*Discuss in teams and across teams (Primary, Intermediate, Middle School)</p> <p>*Make decisions for all three levels</p> <p>*Purchase new textbooks</p>

# Domain 3

## Curriculum, Instruction, and Assessment

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
3.2: Curriculum and instruction are explicitly aligned.	<ul style="list-style-type: none"> <li>*Principal</li> <li>*Learning Support Specialist</li> <li>*Instructional Staff</li> </ul>	<p>*NEW TEKS/Standards Verification Binders - pages for TEKS and Religion Standards for all core teachers - track coverage in binder - document coverage in lesson plans</p> <p><b>Status: C</b></p>	<p>*Review implementation of TEKS/Standards Verification Binders - make any necessary improvements</p> <p><b>Status: C</b></p>	
3.2: Curriculum and instruction are explicitly aligned.	<ul style="list-style-type: none"> <li>*Principal</li> <li>*Learning Support Specialist</li> <li>*Technology Director</li> <li>*Instructional Staff</li> </ul>	<p>*Train core subjects Instructional Staff on use of FACTS (RenWeb) Lesson Plan platform</p> <p><b>Status: C</b></p>	<p>*Review use of FACTS (RenWeb) Lesson Plan platform - make decision to stay with it or switch to Google Classroom</p> <p><b>Status: C</b></p>	<p>*Continue use of Google Classroom for Lesson Plans</p> <p>*Bring Electives teachers on board</p>

# Domain 3

## Curriculum, Instruction, and Assessment

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
3.3: There is evidence of the use of current technology in the instructional program.	*Principal *Technology Coordinator *Loyal IT	*Purchase new iPads for all Staff <b>Status: C</b>		*Work with Loyal IT to evaluate all devices on campus to determine new purchasing cycle
3.3: There is evidence of the use of current technology in the instructional program.	*Principal *Technology Coordinator	*Purchase three additional Promethean Boards (Grades 3, 4, 5) <b>Status: C</b>	*Purchase three additional Promethean Boards (Grades PK, K, 1) <b>Status: C</b>	
3.3: There is evidence of the use of current technology in the instructional program. 3.4: Individual student needs are met through programs of instruction.	*Principal *Learning Support Specialist *Homeroom Teachers		*Integrate NWEA scores for Reading and Math with IXL for individualized student learning plans <b>Status: C</b>	*ongoing

# Domain 3

## Curriculum, Instruction, and Assessment

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
3.5: Individual student needs are met through programs of instruction.	*Principal *Learning Support Specialist *Language Arts Teachers			*Incorporate use of <i>Scientific Spelling</i> Program in grades 1 - 6
3.5: The library provides resource and media support to the school's instructional program.	*Librarian	*Conduct Book Fair with Literati <b>Status: C</b> *Implement use of ProQuest - new database available to students and teachers <b>Status: C</b>		*Systematic weeding of current collection *Addition of new materials to fit current needs of school
3.6: The administrative team and faculty review and analyze student achievement information and test results to plan program effectiveness.	*Principal *Learning Support Specialist *Homeroom Teachers	*Create Student Information Binders (Contents - Student Profile Page, Accommodations Section, Strategies for Success Page, Parent Communication Log) <b>Status: C</b>	*ongoing	*ongoing

# Domain 3

## Curriculum, Instruction, and Assessment

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
3.6: The administrative team and faculty review and analyze student achievement information and test results to plan program effectiveness.	*Principal *Learning Support Specialist *Homeroom Teachers	*Monthly meetings with Teams, Learning Support Specialist, and Principal to discuss and plan student instructional needs <b>Status: C</b>	*ongoing	*ongoing
3.6: The administrative team and faculty review and analyze student achievement information and test results to plan program effectiveness.	*Principal *Learning Support Specialist *Homeroom Teachers		*Begin research on various styles of Progress Reports and Report Cards (PK-2) *Compare existing SHCS formats with current TEKS and Religion standards (PK-2) <b>Status: C</b>	*Draft NEW PK-2nd grade Standards-based Progress Reports and Reports Cards for implementation in the 25.26 school year



# Domain 4

## Student Services and Activities

**STANDARD 4:** Student services enhance the curriculum and serve as an integral part of the learning process.

**BENCHMARK 4.1:** The school plans, implements, and documents a comprehensive counseling and guidance program for students.

**BENCHMARK 4.2:** The school plans, implements, and documents the need for student academic assistance.

**BENCHMARK 4.3:** The school provides support to new families and students on the campus to ensure success.

**BENCHMARK 4.4:** The school provides additional service and resources to meet student needs.

**BENCHMARK 4.5:** The school sponsors extracurricular activities, including athletics and student organizations, to meet the special interests of the students.

# Domain 4

## Student Services and Activities

C=completed

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
4.1: The school plans, implements, and documents a comprehensive counseling and guidance program for students.	*Principal *Classroom Teachers *Staff	*Implement ticket system *Plan full Guidance lessons with team (Primary, Intermediate, Middle School) *Use of Student Planners in Grades 3 - 8 *Weekly virtue studied school-wide <b>Status: C</b>	*Continue ALL previous efforts *Review and discuss ways to enhance Guidance program <b>Status: C</b>	*ongoing
4.2: The school plans, implements, and documents the need for student academic assistance.	*Principal *Learning Support Specialist *Homeroom Teachers	*Create Student Information Binders (Contents - Student Profile Page, Accommodations Section, Strategies for Success Page, Parent Communication Log) <b>Status: C</b>	*Continue use of Student Information Binders (Contents - Student Profile Page, Accommodations Section, Strategies for Success Page, Parent Communication Log) <b>Status: C</b>	*ongoing

# Domain 4

## Student Services and Activities

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
4.3: The school provides support to new families and students on the campus to ensure success.	*Principal *Development Director *Office Administrator *Business Manager	*Conduct New Family Orientation - August 2023 *Mid-year check in (Development Director) <b>Status: C</b>	*Conduct New Family Orientation - August 2024 *Mid-year check in (Development Director) <b>Status: C</b>	*ongoing
4.4: The school provides additional service and resources to meet student needs.	*Principal *Learning Support Specialist *Instructional Staff	*Principal - Hire for new position on campus - Learning Support Specialist *Principal, Learning Support Specialist, and Instructional Staff work to create LLS job description <b>Status: C</b>	*Evaluate Learning Support Specialists' role and continually adjust for higher degree of effectiveness <b>Status: C</b>	*ongoing

# Domain 4

## Student Services and Activities

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
4.4: The school provides additional service and resources to meet student needs.	*Principal *PK & K Homeroom Teachers		*Implement Social Emotional Learning lessons provided by an outside source school psychologist (1X a week) <b>Status: C</b>	
4.4: The school provides additional service and resources to meet student needs.	*Principal *Learning Support Specialist		*Conduct a Speech/Language Screener with students in grades PK & K - outside source - results shared with parents <b>Status: C</b>	*Conduct a Speech/Language Screener with students in grades PK & K - <b>extend to students in 1st grade new to the school</b> - outside source - results shared with parents
4.4: The school provides additional service and resources to meet student needs.	*Principal *SAB Catholic Mission Committee *SMART Families Staff			*Initiate Year One of SMART Families -Staff Training -Parent Presentation on Neuroscience -Family Dinner -2 student presentation

# Domain 4

## Student Services and Activities

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
4.5: The school sponsors extracurricular activities, including athletics and student organizations, to meet the special interests of the students.	*Principal *National Junior Honor Society Faculty Sponsor		*Work with Catholic Charities to create and implement school-wide service projects for Catholic Schools Week <b>Status: C</b>	*ongoing
4.5: The school sponsors extracurricular activities, including athletics and student organizations, to meet the special interests of the students.	*Athletic Director *Cross Country Coach	*Continue Cross Country Team *Increase Meets to 3 times per year <b>Status: C</b>	*ongoing	
4.5: The school sponsors extracurricular activities, including athletics and student organizations, to meet the special interests of the students.	*Principal *The Knight School	*Coordinate with <i>The Knight School</i> to offer after-school Chess Team to students in Grades 1-4 <b>Status: C</b>	*Coordinate with <i>The Knight School</i> to extend offer of after-school Chess Team to students in Grades PK & K <b>Status: C</b>	*ongoing

# Domain 4

## Student Services and Activities

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
4.5: The school sponsors extracurricular activities, including athletics and student organizations, to meet the special interests of the students.	*Principal *House Council Faculty Sponsor	*House Council - 8th grade House Representatives begin to set agendas for House meetings * Continue Bead Project <b>Status: C</b>	*ongoing	



# Domain 5

## Plant and Facilities

**STANDARD 5:** The physical plant /facilities and safety practices of the school are adequate and well designed for instruction and conducive to learning.

**BENCHMARK 5.1:** The physical facilities and indoor/outdoor area(s) of the school are designed for their functions.

**BENCHMARK 5.2:** The school maintains a safe environment for the school community.

**BENCHMARK 5.3:** The school community is informed and aware of safety practices.

## Domain 5

C=completed

## Plant and Facilities

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
5.1: The physical facilities and indoor/outdoor area(s) of the school are designed for their functions.	*Pastor *Principal *Facilities Manager	*Installation of wrought iron fence around the playground <b>Status: C</b>		
5.2: The school maintains a safe environment for the school community.	*Pastor *Principal *Facilities Manager *Loyal IT	*Schedule and oversee installation of fiber *Work with Loyal IT for final switch over <b>Status: C</b>		
5.2: The school maintains a safe environment for the school community.	*Pastor *Principal *Facilities Manager		*Begin process of getting bids for repair of drain system in some areas of the playground <b>Status: C</b>	*Work to finalize solution and begin task of repair

## Domain 5

C=completed

## Plant and Facilities

Benchmark	Person(s) Responsible	2023-2024	2024-2025	2025-2026
5.2: The school maintains a safe environment for the school community.	*Pastor *Principal *Facilities Manager		*Schedule and oversee installation of new planters around trees at front entrance to the school <b>Status: C</b>	
5.2: The school maintains a safe environment for the school community.	*Pastor *Facilities Manager	*Begin process of getting bids for repair of A/C units in the Gym <b>Status: C</b>	*Schedule and oversee installation of new A/C units in the Gym <b>Status: C</b>	*Floor replacement: Resource Room and Spanish Office/IT closet *Sheetrock replacement: Resource Room and Spanish Office/IT closet *New roof - Main building (SUMMER 2025)